

**City of Seattle  
Office of Economic Development**



**2004 Neighborhood Business District Program  
Application for Funding**

**Name of project:** \_\_\_\_\_

**Funding request amount:** \_\_\_\_\_

**Organization Information**

**Name of organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **email:** \_\_\_\_\_

**Purpose and goals of the organization:**

**Operating budget for the current fiscal year:**

**Non-profit status:** \_\_\_\_\_

**Federal tax ID number:** \_\_\_\_\_

### **Project Information**

Project description: Include the rationale for the project - how the project will help you attain your goals of growing and strengthening the business community in your neighborhood, the project outcomes, and the project completion date. Indicate any project partners, community support, in-kind donations, leveraged funds, and whether the project is a neighborhood plan recommendation. (Refer to Selection Criteria, page 3 of the RFP). Also, please describe project development steps completed. For example, does the project require permits? If so, describe where you are in the process. Will you be utilizing vendors or sub-contractors? If so, have they been identified?

Information about lead project staff or volunteers and their experience in the field:

Funding request amount and detailed project budget including a description of how the costs were determined:

If the total project budget is not awarded are there parts of the project that are a priority for funding? If so, please identify with dollar amounts if applicable.

If this is an on-going project, how will the organization sustain it into the future?